WORKINGTON TOWN COUNCIL

Finance, Property and Employment Committee

Schedule of Payments 1 September to 31 October 2019

Inv No	Payee	Items	Value	Minute	Budget	Power	Date
268	Alan Poxon Kitemaker	2 days kite-making workshops	430.00	Budget	Festivals	LGA s145	02.09.19
269	Cumbria Marquees Ltd	50% cancelled marquee hire Kite Fest	630.00	Budget	Festivals	LGA s111	02.09.19
270	C L Rumney (Reverb Stage & Sound)	Production, crew & generator H/ton Village Green Day	250.00	Budget	Festivals	LGA s111	02.09.19
271	Caitlin Swanston	Entertain H/ton Village Green Day	40.00	Budget	Festivals	LGA s145	02.09.19
272	Cumbria Loos	Toilet provision Fest of Running 040819	234.00	Budget	Sport	LGA s111	02.09.19
273	Millennium Quest Limited	Storage of Christmas decorations	1614.00	Budget	Christmas lights	LGA s145	02.09.19
274	B Wilson	Repair to bus shelters - Derwent Drive	107.00	Budget	Repairs and renewals	LGA s111	02.09.19
275	Atos Worldline UK FuelGenie	Diesel for van, fuel for mower and equip	432.63	Budget	Fleet / P&PA / Allots runnin	LGA s111	02.09.19
276	Jim Davis Photography	Mayor's Civic Service 010919	114.50	Budget	Civic Functions	LGA s111	02.09.19
277	Easby Orwell Ltd	Ad for Xmas Fest in West Cumb Guide	594.00	Budget	Christmas festival	LGA s145	03.09.19
278	Citizens' Advice Allerdale	50% cost of baby changing mat	78.00	Budget	Office general	LGA s111	03.09.19
279	Speedy Asset Services Ltd	Barrier hire - repairs H/ton Marina play area	167.62	Budget	Park & Play Area Maint	LGA s111	03.09.19
280	Grow Well West Cumbria CIC	To create re-use garden at Park End shelter	300.00	E19.23	In Bloom Development	LGA s144	03.09.19
281	Ashtead Plant Hire Company Limited	Damage to crowd barrier Fest of Runn 040819	10.00	Budget	Sport	LGA s111	04.09.19
282	Emma Chapman (staff reimbursement)	Mileage to Penrith - National Lottery Heritage meet	33.30	Budget	Heritage projects	LGA s111	04.09.19
283	S & A Williamson Limited	Fencing at Rosehill allotments site	211.26	Budget	Allots development	LGA s111	05.09.19
284	Jennifer Notman	Entertain Christmas Festival 301119	445.00	Budget	Christmas festival	LGA s145	09.09.19
285	Acorn Lighting Services Ltd	Removal of catenary wires at CCC bldg	960.00	Budget	Christmas lights	LGA s145	09.09.19
286	St Joseph's RC High School	Buffet - Mayor's Civic Service 010919	200.16	Budget	Civic Functions	LGA s111	09.09.19
287	Trade UK Account	R&R, P&P area maint, Allots running	67.42	Budget	R&R/P&PAM/Allots R	LGA s111	09.09.19
288	Cumbria County Council	Licence to remove catenary wires at CCC bldg	62.00	Budget	Christmas lights	LGA s145	09.09.19
289	Allerdale Borough Council	Additional accomm. Town Hall, rooms 11 & 12	912.50	Budget	Accommodation	LGA s111	09.09.19
290	Allerdale Borough Council	Additional accommodation Town Hall, room 7	589.75	Budget	Accommodation	LGA s111	09.09.19
291	Thomas Armstrong (Construction) Ltd	Drill hire for mayoral bench Bankfield	26.40	Budget	Mayoral benches	LGA s111	09.09.19
292	PKF Littlejohn LLP	External audit fee	1560.00	Budget	Audit fees	LGA s111	10.09.19
293	Npower Ltd	Electric supply to Vulcan Park	114.17	Budget	Park & Play Area Main	LGA s111	10.09.19

294	Manx Telecom Trading Limited	Sim card for electronic boards	28.21	Budget	Promotion, Advertising & Pu	LGA s144	10.09.19
295	Allerdale Borough Council	Salaries - August	18842.90	Budget	Salary	LGA s112	12.09.19
296	D3 Associates Limited	Monitor free standing chimney Jane Pit In/Out	604.80	*To be reimbursed*			12.09.19
297	RIUKL Pest Control	Soapery allotments	133.64	A13.11	Allots running	Allots Act	12.09.19
298	The Events Industry Forum Ltd	Purple Guide Subscription (advise)	30.00	Budget	Subscriptions	LGA s111	16.09.19
299	Mrs Ann Holmes	Face painting at Kite Festival	300.00	Budget	Festivals	LGA s145	16.09.19
300	Pro-Tect UK Security	Security at A Midsummer Night's Dream	689.76	Budget	Festivals	LGA s111	16.09.19
301	St John Ambulance	First Aid at Kite Festival (two days)	345.60	Budget	Festivals	LGA s111	16.09.19
302	Amy Johnson (staff reimbursement)	LPG code of practice + office expenses	26.99	Budget	Office general	LGA s111	16.09.19
303	RIUKL Pest Control	Annie Pit & Stoneleigh allotments	460.76	A13.11	Allots running	Allots Act	16.09.19
304	S J McGuckin Limited	Hire of sound equip at Kite Festival	600.00	Budget	Festivals	LGA s111	16.09.19
305	Al's Kitchen Ltd	Mayoral buffet 260419	99.00	Budget	Civic Functions	LGA s111	16.09.19
306	Derwent Recycling Services Ltd	Skip - Soapery allots site	252.00	Budget	Allots development	Allots Act	16.09.19
307	Society of Local Council Clerks	Annual subscription	273.00	15.39	Subscriptions	LGA s143	30.09.19
308	Emma Chapman	Online a/c to design posters/leaflets	11.36	Budget	Telecoms & IT	LGA s111	30.09.19
	(staff reimburse)	Wix 3yr fee for www.janepit.co.uk/com	194.40	Budget	Heritage projects	LGA s111	30.09.19
		Facebook event boost Kite Festival	4.60	Budget	Promotion, Advertising & Pu	LGA s145	30.09.19
		Christmas items for Christmas trail	64.16	Budget	Christmas festival	LGA s111	30.09.19
309	Earth Anchors Ltd	7 x timber seats	4072.68	Budget	Public Seating	PCA	30.09.19
310	P S & G M Gibson	Gazebo hire Christmas Festival	360.00	Budget	Christmas festival	LGA s111	30.09.19
311	BNP Paribas Leasing Solutions	Photocopier quarterly rental	239.02	Budget	Office general	LGA s111	30.09.19
312	St John Ambulance	First aid provision PITP	201.60	Budget	Festivals	LGA s111	30.09.19
313	Business Stream	Water charge 2 - Vulcan Park	6.98	Budget	Park & Play Area Maint	LGA s111	30.09.19
314	Allerdale Borough Council	Annual lottery renewal	20.00	Budget	Civic Functions	LGA s111	30.09.19
315	Firpress Ltd	Visit Workington Leaflets	1150.00	*50% to be reir*	Promotion, Advertising & Pu	LGA s144	30.09.19
316	Jewson Limited	Postcrete Rosehill allotments	62.21	Budget	Allots development	LGA s111	30.09.19
317	Greaves Tree Services	Removal of dead elm tree in V Park	672.00	Budget	Park & Play Area Maint	LGA s111	30.09.19
318	Workington Rotary Charity Account	Sponsorship of W/ton Beer Fest	180.00	C19.30	Cultural Groups	LGA s144	30.09.19
319	Cumbria Loos	Toilet hire Kite Fest & VP Fun Day	642.00	Budget	Festivals/Fun Days	LGA s111	30.09.19
320	G H Chambers & Son	Material & labour to repair door at Bowling Club	498.00	Budget	Repairs and renewals	LGA s111	30.09.19
321	Business Stream	Water charge - Vulcan Park	27.65	Budget	Park & Play Area Maint	LGA s111	30.09.19
322	Thomas Armstrong (Construction) Ltd	Equip to repair wetpour H/ton Marina pa	33.66	Budget	Park & Play Area Maint	LGA s111	30.09.19

323	W M Plant	Repair to strimmer/replace mower/oil	534.00	Budget	Allots run/dev/P&PA maint	LGA s111	30.09.19
324	Workington Musical Festival	2 x £50.00 prizes	100.00	C19.29	Cultural Groups	LGA s145	30.09.19
325	Beacon Fire Protection Limited	Fire extinguishers etc V Park	457.20	Budget	Park & Play Area Maint	LGA s111	30.09.19
326	Cumbria Tourism	Renewal of membership 2019/20	312.00	C19.32	Promotion, Advertising & Pu	LGA s144	30.09.19
327	Affinity Credit Union	Frostoms Pensioners Christmas trip	260.00	C19.31	Community Grants	LGA s145	30.09.19
328	Active Cumbria	W/ton on Wheels cycling inclusion project	2500.00	C19.28	Sport	Mis Pro s19	30.09.19
ddr	Networld LeasePlan UK	Van - monthly rental fee	288.94	F15.30	Fleet	LGA s111	23.09.19
ddr	JCB Finance	Month 4 hp for mower	949.39	Budget	Park & Play Area Maint	LGA s111	10.09.19
ddr	Cumbria Waste Recycling	Bin hire, delivery & collection Kite Fest	300.66	Budget	Festivals	LGA s111	30.09.19
329	Malcolm Stilwell	Mayoral portraits	80.00	Budget	Civic Functions	LGA s111	01.10.19
330	P & D Newsagents	13 wks' Times & Star - Events team	20.80	Budget	Office general	LGA s111	01.10.19
331	CALC	Yearly subscription	1755.54	Budget	Subscription	LGA s143	02.10.19
332	Alison Saxby (staff reimbursement)	Wastwater key & milk for office	14.00	Budget	Office / Allots running	LGA s111	07.10.19
333	The Millennium Quest Limited	Call out to Christmas Lights December 2018	1251.00	Budget	Christmas lights	LGA s145	07.10.19
334	Trophies Sport & Leisure Ltd	Medal & engraving	4.50	Budget	Civic Functions	LGA s111	07.10.19
335	Atos Worldline UK FuelGenie	Diesel for van, fuel for mower and equip	229.77	Budget	Fleet / P&PA / Allots runnin	LGA s111	07.10.19
336	Trade UK Account	PPE, P&P area maint, Allots runn/develop	193.03	Budget	PPE/P&PAM/Allots R&D	LGA s111	07.10.19
337	POD (North West) Ltd	Flyers, banners etc Christmas Festival	360.00	Budget	Christmas festival	LGA s145	07.10.19
338	Cumbria Local Government Pension Scheme	Deficit employer pension contribution following Actuary review Nov 2016	1100.00	Budget	NI & Pensions	LGA s112	07.10.19
339	J J Group (Contracting) Ltd	Reset digital screen	108.00	Budget	Repairs and renewals	LGA s111	08.10.19
340	Jewson Limited	Equip to repair H/ton Nature Area	310.33	Budget	W/ton Nature Partnership	LGA s111	08.10.19
341	POD (North West) Ltd	Flyers for Jane Pit meeting	35.00	Budget	Heritage projects	LGA s111	08.10.19
342	HCI Data Limited	2 yr renewal of WTC domain name	86.40	Budget	Telecoms & IT	LGA s111	09.10.19
343	Allerdale Borough Council	Salaries - September	18842.90	Budget	Salary	LGA s112	10.10.19
344	Derwent Recycling Services Ltd	Skip - Soapery allots site	252.00	Budget	Allots development	Allots Act	14.10.19
345	Manx Telecom Trading Limited	Sim card for electronic boards	28.21	Budget	Promotion, Advertising & Pu	LGA s144	14.10.19
346	Firpress Ltd	Stationery	249.11	Budget	Printing & stationery	LGA s111	14.10.19
347	Jewson Limited	Aggregate for estates	25.20	Budget	P&PA/Allots running	LGA s111	14.10.19
348	Mrs A Tomsett	Stamps	87.84	Budget	Postage	LGA s111	15.10.19
349	B Wilson	2 new staple locks & fabricate metal plates VP	90.00	Budget	Park & Play Area Maint	LGA s111	22.10.19
350	Firpress Ltd	Rollof Honour board N/side/stationery	62.25	Budget	Print & stationery/Remembr	LGA s111	22.10.19
351	Community Hall Bolton Street	Room hire 250719 & 050919 (Env & Allot)	70.00	Budget	Accommodation	LGA s111	22.10.19

352	St John Ambulance	First aid course SM	360.00	Budget	Staff training	LGA s111	28.10.19
353	A-ha Distribution Ltd	Distribution of Visit Workington leaflets	1368.00	*50% to be reir*	Promotion, Advertising & Pu	LGA s144	28.10.19
354	Trophies Sport & Leisure Ltd	Medals - Workington Music Festival	18.00	C19.29	Cultural Groups	LGA s145	28.10.19
355	Fenland Leisure Products Ltd	Play equipment Newlands Lane play area	1185.02	Budget	Park & Play Area Maint	LGA s111	28.10.19
356	The Farmer Network Limited	Balance - gazebo hire Christmas fest	456.00	Budget	Christmas festival	LGA s111	28.10.19
357	Broxap Limited	Seating and fixings	4458.00	Budget	Public Seating	PCA	28.10.19
358	Workington RBL Fundraisers	Armed Forces Day & Remembrance buffet	750.00	Budget	Remembrance	LGA s137	28.10.19
359	D3 Associates Limited	Monitor free standing chimney Jane Pit In/Out	604.80	*To be reimbursed*			29.10.19
ddr	Network LeasePlan UK	Van - monthly rental fee	288.94	F15.30	Fleet	LGA s111	23.10.19
ddr	JCB Finance	Month 5 hp for mower	949.39	Budget	Park & Play Area Maint	LGA s111	10.10.19

TOTAL **£82,706.91**

LGA	Local Government Act 1972
Misc Prov	Local Government (Miscellaneous Provisions) Act 1976
Allots Act	Smallholdings and Allotments Act 1908 as amended
OSA	Open Spaces Act 1906 & Public Health Acts
War Memorials	War Memorials (Local Authorities' Powers) Act 1923 s.1
LG+Rating	Local Government + Rating Act 1997 s29
LGRecords Act	Local Government Records Act 1962
HA	Highways Act 1980
PCA	Parish Councils Act 1957
PHA	Public Health Act 1936

BANK RECONCILIATION AS AT 31 OCTOBER 2019

INCOME

CASH BOOK SUMMARY

BALANCE B/FWD FROM PREVIOUS MONTH		254,210.31
OCTOBER INCOME		20,498.37
	TOTAL	**£274,708.68**

EXPENDITURE

OCTOBER PAYMENTS		35,694.03
S/MENT @ 03/11/19		253,211.44
LESS OUTSTANDING CHEQUES		-14,196.79
	TOTAL	**£274,708.68**

Budget monitoring statement 2019-2020 to 31 October 2019

			Budget figure 2019/ 2020	Total	Monies spent to 31.10.19	Total spent to date	Balance remaining 2019/2020	Total remaining 2019/2020	Income rec'd towards this budget	Proposed carried over committed at 01.04.19	Total realisable funds 19/20
FGP	Accommodation		**16500**		13695.17		2804.83				
	Advertising civic/employment		**750**		390.00		360.00			390.00	750.00
	Annual Meeting		**2750**		2914.92		-164.92				
	Apprenticeship programme		**0**				0.00				
	Audit fees		**2250**		1519.35		730.65				
	Car Park		**0**				0.00		1500.00		1500.00
	Civic Functions		**4000**		950.01		3049.99				
	Election Fund		**4500**				4500.00			22322.88	26822.88
	Elections		**0**				0.00			9800.00	9800.00
	Fleet		**5000**		2744.36		2255.64				
	Insurance		**4500**		253.69		4246.31				
	Mayoral Allowance		**3100**		1033.32		2066.68				
	Mayoral benches		**500**		200.24		299.76				
	Mayoral Travel		**1020**		155.00		865.00				
	NI and Pensions		**42120**		19671.42		22448.58				
	Office general		**3000**		1262.22		1737.78				
	Personal Protective Equipment		**1000**		1375.99		-375.99				
	Postage		**1785**		364.34		1420.66				
	Printing & stationery		**1836**		403.89		1432.11				
	Repairs and renewals		**5000**		1343.81		3656.19		100.00	1329.23	5085.42
	Robes		**1000**				1000.00			212.90	1212.90
	Salaries		**184000**		90488.46		93511.54				
	Staff Training		**4000**		1125.00		2875.00				
	Subscriptions		**2000**		2113.54		-113.54				
	Telecoms and IT		**8000**		10764.63		-2764.63				
	Town Hall Development		**0**				0.00		198.00	20300.80	20498.80
	Website & newsletter	****	**5865**		111.75		5753.25				
	Community Development		**15000**				15000.00			7720.00	22720.00
	Citizens' Advice Bureau		**5000**				5000.00				
	Member Development		**3000**		100.00		2900.00				
	Youth provision		**10000**		4753.45		5246.55		1250.00	5500.00	11996.55
				337476		**157734.56**		**179741.44**			

Budget monitoring statement 2019-2020 to 31 October 2019

			Budget figure 2019 / 2020	Total	Monies spent to 31.10.19	Total spent to date	Balance remaining 2019/2020	Total remaining 2019/2020	Income rec'd towards this budget	Proposed carried over committed at 01.04.19	Pledged for April 2019
Culture	Festivals		**30000**		32643.03		-2643.03		4635.00		1991.97
	Sport		**10000**		9287.05		712.95		434.00		
	Heritage projects		**10000**		466.49		9533.51		3360.00	4829.79	17723.30
	Town Band		**1200**				1200.00				
	Christmas lights		**48000**		44702.46		3297.54		200.00		
	Christmas festival		**20000**		2926.41		17073.59		430.00		
	Remembrance		**2000**		885.00		1115.00				
	Town Centre Music		**0**				0.00				
	Twinning		**5000**		5000.00		0.00				
	Promotion, advertising and publicity		**5000**		10300.99		-5300.99		1145.00	14560.01	10404.02
	Community Grants		**3600**		260.00		3340.00				
	Fun Days		**12000**		5892.83		6107.17				
	Theatres		**8000**		7277.16		722.84			3000.00	3722.84
	Museums and Exhibitions		**5000**				5000.00			5000.00	10000.00
	Cultural groups		**7000**		4295.00		2705.00				
	Tech fest / tournament		**500**				500.00				
				167300		**123936.42**		**43363.58**			
Environmen	Workington in Bloom - Displays		**15000**		12768.63		2231.37		500.00		
	W/ton in Bloom Development Grants ****		**2000**		1473.25		526.75		3000.00		3526.75
	Play Area Development		**10000**		40.93		9959.07			43928.80	53887.87
	Workington Nature Partnership ****		**23500**		20303.61		3196.39				
	Nature Areas		**0**		38.27		-38.27				
	Allotments Running		**8000**		4515.20		3484.80				
	Allotments Development		**5000**		6848.53		-1848.53			35919.51	34070.98
	Back Lane Environmental Improvement		**5000**				5000.00		132.34	45592.41	50724.75
	Flood resilience		**0**				0.00			9289.84	9289.84
	Vulcan Park Development		**0**				0.00				
	Parks and Play Area Maintenance		**41000**		22172.58		18827.42		20787.99	68060.83	107676.24
	Footway lighting ****		**200**		96.65		103.35				
	Bus shelters		**3000**				3000.00				
	Public Seating ****		**5800**		7124.33		-1324.33				
				118500		**75381.98**		**43118.02**			
TOTAL EXPENDITURE				**623276**	*	**357052.96**		**266223.04**		297757.00	

Budget monitoring statement 2019-2020 to 31 October 2019

INCOME												
	Precept		**526397**		526397.00							
	CTSG		**0**									
	Allotments		**8160**		268.44							
	Allotments Water		**1200**									
	ABC Parks grant		**20200**		20212.99							
	Festival income		**2800**									
	Grants / other income		**15000**									
	Dividends		**5750**									
	Car park		**1500**		1500.00							
	National Heritage Grant				3360.00							
	Kite Fest sponsorship Sellafield				440.00							
	W/ton Go sponsorship New Balance				300.00							
	W/ton Go sponsorship Sport England				950.00							
	Party in the Park sponsorship Allerdale BC				300.00							
	Party in the park sponsorship Arts Council				2395.00							
	Grantscape - Siddick woodlands grant				3000.00							
	Party in the Park pitch fees				855.00							
	Kite Fest pitch fees				335.00							
	Christmas Festival pitch fees				430.00							
	Income towards defibrillator at Town Hall				198.00							
	Income from HH re maintenance of bench				100.00							
	Refund - Askham Bryan College JC				246.50							
	A Midsummer Night's Dream pitch fee				310.00							
	Vulcan Park Bowling Club rent 19-20				575.00							
	Festival of Running sponsorship New Balance				200.00							
	ABC Harrington Village Green grant				1000.00							
	Paypal a/c to sell old stock of Xmas lights				0.01							
	Festival of Running 50% of fees (Cumbria Athletics)				234.00							
	Christmas Lights donation Grapes & Jeff Taylor				200.00							
	SCOOP - Visit W/ton leaflets printing & distribution				1145.00							
	SCOOP - In Bloom sponsorship				500.00							
TOTAL INCOME				**581007**	**	**565451.94**						
From reserves				**42269**								
				623276								

Budget monitoring statement 2019-2020 to 31 October 2019

Balance in Accounts as at 31 October 2019										
Balance in Current Account HSBC					**253211.44**					
Balance in Local Authorities' Property Fund with CCLA					**151750.00**					
Balance in Investment Account HSBC (Back Lanes)				***	**223397.58**					
Balance in West Cumbria Credit Union					**9996.00**					
* The total spent to date figure of £323,852.50 does not include VAT, monies relating to the Mayoral Charity or bank transfers, which are in/out figures.										
** The total received figure of £563,039.42 does not include the VAT repayment, monies relating to the Mayoral Charity or bank transfers, which are in/out figures.										
*** The balance in the Investment Account HSBC (Back Lanes) is made up of **£45,858.16 Back Lane monies and £150,000.00 account transfer and £27539.42 dividend from CCLA.**										
**** £5800 vired from Footway lighting (£1800), Nature Partnership (£2500) & In Bloom Development (£1500) to new budget line heading Public Seating (£5800)										